

P&O Brexit Portal User Guide Republic of Ireland



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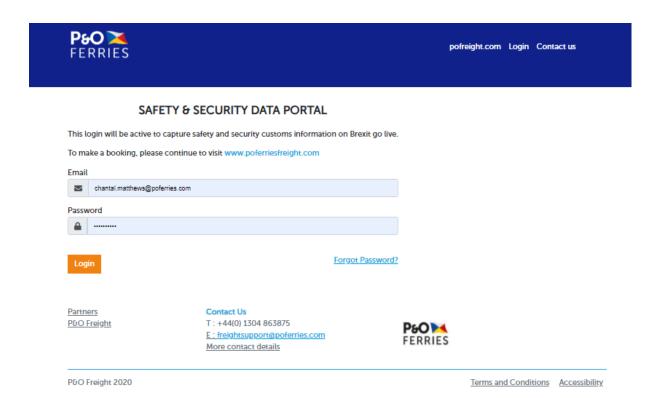
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1. Dublin to Liverpool and Liverpool to Dublin

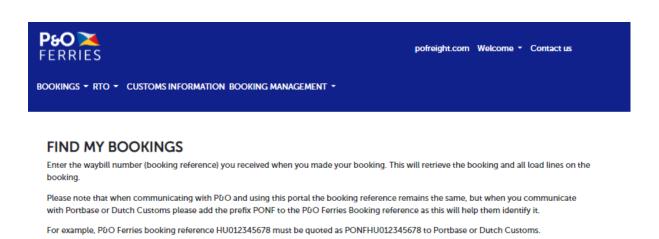
1.1 Log into the Portal

Enter username and password credentials.





1.2 Enter waybill reference



Q RETRIEVE BOOKING

Partners P&O Freight Contact Us

T: +44(0) 1304 863875

E: freightsupport@poferries.com

More contact details



P&O Freight 2020

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Select Retrieve booking to view booking details



FIND MY BOOKINGS

Enter the waybill number (booking reference) you received when you made your booking. This will retrieve the booking and all load lines on the booking.

Please note that when communicating with P&O and using this portal the booking reference remains the same, but when you communicate with Portbase or Dutch Customs please add the prefix PONF to the P&O Ferries Booking reference as this will help them identify it.

For example, P0O Ferries booking reference HU012345678 must be quoted as PONFHU012345678 to Portbase or Dutch Customs.

Enter Waybill :	
du01317848	
Q RETRIEVE BOOKING	DOKING

Booking Summary

Select the load lines that comprise of a single customs declaration and click 'Add Additional Information'. Repeat this process after submitting the current Safety & Security information, if there is more one customs declaration for the load lines on the booking.

Waybill : DU01317848

Route: Dublin - Liverpool, 25-11- Trailer ID: 1

Cumulative Booking Weight:

8000

Vehicle Unit Id: MONTY1

For Hazardous Loads contact the relevant Freight Booking Office - Do not use this portal for Hazardous Loads.

Load Line	Load Description	Hazardous?	Same Customs Declaration?	Edit/Remove/Save
1	BEER	0	0	ぱ 🗓

Add Additional Information

Partners P&O Freight

T:+44(0) 1304 863875

E: freightsupport@poferries.com

More contact details



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1.4 Select load line

by selecting the box under 'Same Customs Declaration?' and Select 'Add Additional Information'.



FIND MY BOOKINGS

Enter the waybill number (booking reference) you received when you made your booking. This will retrieve the booking and all load lines on the booking.

Please note that when communicating with P&O and using this portal the booking reference remains the same, but when you communicate with Portbase or Dutch Customs please add the prefix PONF to the POO Ferries Booking reference as this will help them identify it.

For example, POO Ferries booking reference HU012345678 must be quoted as PONFHU012345678 to Portbase or Dutch Customs.

Booking Summary

Select the load lines that comprise of a single customs declaration and click 'Add Additional Information'. Repeat this process after submitting the current Safety & Security information, if there is more one customs declaration for the load lines on the booking.

Waybill : DU01317848

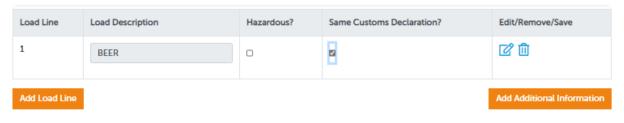
Route: Dublin - Liverpool, 25-11- Trailer ID: 1 2020

Cumulative Booking Weight:

8000

Vehicle Unit Id: MONTY1

For Hazardous Loads contact the relevant Freight Booking Office - Do not use this portal for Hazardous Loads.



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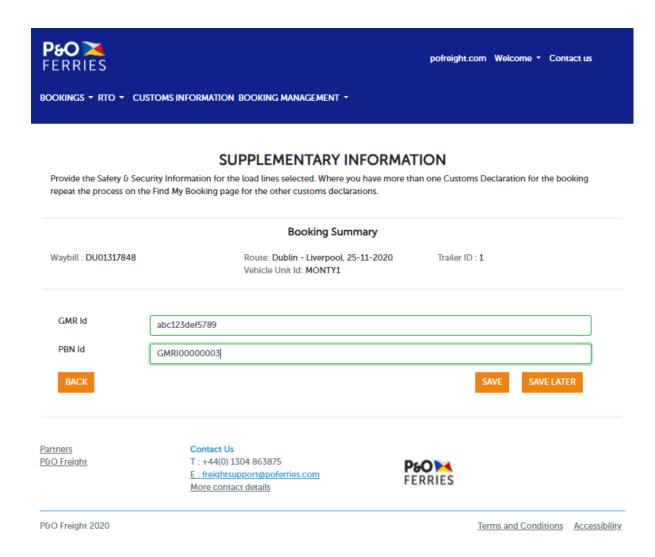
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- 1.5 Add a PBN id. Add GMR id if a Transit Movement from Dublin. Select save.
- GMR id and PBN id will be saved





1.6 View saved GMR id and PBN

Select 'Add Additional Information'



FIND MY BOOKINGS

Enter the waybill number (booking reference) you received when you made your booking. This will retrieve the booking and all load lines on the booking.

Please note that when communicating with P0O and using this portal the booking reference remains the same, but when you communicate with P0D For Dutch Customs please add the prefix PONF to the P0O Ferries Booking reference as this will help them identify it.

For example, P0O Ferries booking reference HU012345678 must be quoted as PONFHU012345678 to Portbase or Dutch Customs.

Booking Summary

Select the load lines that comprise of a single customs declaration and click 'Add Additional Information'. Repeat this process after submitting the current Safety & Security information, if there is more one customs declaration for the load lines on the booking.

Waybill : DU01317848

Route: Dublin - Liverpool, 25-11-2020 Vehicle Unit ld: MONTY1 Trailer ID : 1

Consignment Group 001

Load Line	Load Description	Load Weight	UN number	Customs Declaration
1	BEER	8000		Remove

Add Additional Information

Partners P&O Freight Contact Us

T: +44(0) 1304 863875 E: freightsupport@poferries.com

More contact details





1.7 View GMR id and PBN that you have entered

